



The Tennessee Open Meetings Act Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meeting Notices can also be accessed at [www.state.tn.us/health/boards/calendar.htm](http://www.state.tn.us/health/boards/calendar.htm).

A detailed meeting agenda will be available online when finalized at <http://health.state.tn.us/boards/calendar.htm>. A copy may also be requested by calling the board office at (615) 741-5735.

TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM

**Date:** July 11, 2016

**To:** Woody McMillin, Communications and Media Relations

**From:** Charles W Custer, Board Administrator

**Name of Board or Committee:** Council for Licensing Hearing Instrument Specialists

**Date of Meeting:** July 12, 2016 – Emergency Telephonic Meeting

**Time:** 10:00 a.m., CT

**Place:** Health Related Boards  
Iris Conference Room  
665 Mainstream Dr  
Nashville, TN 37243

Link to Live Video Stream:

<https://web.nowuseeit.tn.gov/Mediasite/Play/982a6f5bce8341bb982caf96c504b7541d>

**Items on Agenda:**

Major Items on Agenda:

1. Discuss and vote on practical exam proctors and establish parameters for selecting proctors and implementing exams.

This memo shall be forwarded from individual programs to the Public Information Office on the 15<sup>th</sup> day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28<sup>th</sup> day of the preceding month.